

Annisquam Sewing Circle Meeting Minutes
Tuesday, October 13, 2015

The meeting was called to order at 1:35 p.m.

The minutes from the September meeting were read and approved by unanimous vote. Nancy Martin, Treasurer, updated plant sale figures, which are similar to last year's sale. All checks and receipts for the plant sale are accounted for. The total raised was 52086.74. Nancy also reported that we have 4510,771 in the bank.

Mimi Emmons, Finance Chair, is trying to get someone from Animal Aid to speak in November. No one has asked for money yet. We probably will not have as much money to give away this year, so we need to be careful about who we invite to speak..

Suzanne Brown is updating the website with the new slate of officers, Tea Hostess List and Christmas Fair committee chairs.

The Nominating Chair position is still empty. Deb Ebeling and Deb Bird are happy to stay on another year. A motion for them to remain chairs for another year was made and accepted by unanimous vote.

Stevie Neal reported that she and Bonnie Angus will be taking care of Greens for the Christmas Fair and the Fair's publicity again this year. Christa will update last year's poster, and they will do the usual activities for getting the word out to the Cape Ann/Gloucester community.

Kate Meader, Hospitality, reported that the schedule for Teas will be on the website, but you can also email Kate with questions, etc.

Sue Willis, Scholarship, had nothing to report.

Pat Makin introduced new member Liz Sheehan. Liz has a financial background and is excited to get involved in the Annisquam community.

Ann announced a new procedure that the Executive Board is putting in place for Christmas Fair and Plant Sale purchases by committee members.

- 1 A budget must be made and given to Treasurer, President & Vice President for review and/or adjustments
- 2 No Blank Checks will be issued
- 3 Receipts must be detailed
- 4 Receipts must be handed to the Treasurer within a month of the event
- 5 Donations must be approved by the Treasurer, President or Vice President

She noted that we need to discuss how the "no blank checks" will work.

There were many questions regarding the procedure, which the Executive Committee will discuss. There will be an update provided at the November meeting.

Gigs Cunningham, Christmas Fair Craft Chair, asked that all craft items be labeled. Suzanne Brown designed preprinted labels that have the ASC logo on them that you can get from Gigs. Or you can make your own, festive labels. Please let her know:

- If you want your item back if it does not sell.
- An estimate of what you want the price to be
- Any special directions and information, such as care directions

Items that do not sell will be donated to various Cape Ann charities.

Last year the hostess baskets sold well and people were disappointed that we did not have more for sale. It was discussed and approved by unanimous vote to have hostess baskets again this year. Ellen Stone suggested setting a price cap of \$30. Mary Pope and Carolyn Roy volunteered help assemble baskets together if members bring in the items the first day of the Craft Fair Annisquam Sewing Circle Meeting Minutes

Ann Mannle distributed Christmas Fair Committee and Luncheon sign-up sheets.

Sandy Andrew and Sue Harris will chair Bake Table. Deb Bird noted that based on prior year's experience, Bake Table items sell best when they are in Christmas/Holiday packaging.

For new members, Ann provided a recap of what Christmas Fair member expectations. She will also send this info out to members via email.

The next meeting is an October 20 workshop run by Daphne Papp in the Village Hall Leonard Room.

Meeting adjourned at 2:35 p.m. to a lovely Tea hosted by Emily, Deb M., Gigs & Kateworkshop.

We have 100 children's Grabs left from last year, but we will need male & female adult Grabs, as well as pet grabs. Grabs will remain at \$2.

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